

COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2022-23

The Company conducted the Familiarisation Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

The Company shall follow a structured orientation and training programme for the Independent Directors to understand and get updated on the business and operations of the Company on a continuous basis.

The Company conducts program / presentation, At the outset, all the independent directors are provided an overview of;

- Criteria of independence applicable to Independent Directors as per Listing Agreement and the Companies Act, 2013;
- Time allocation by the Independent Directors on financial controls, Annual Reports of last Three consecutive years, overseeing systems of risk management, financial management compliance, Corporate Social Responsibility, Stakeholders conflicts, Board effectiveness, strategic direction, Meetings and performance assessment;
- Roles, functions, Duties, Responsibilities and liabilities of Independent Directors; ü Directors Responsibility Statement forming part of Boards' Report; Vigil Mechanism including policy formulation, disclosures;
- Directors, Fraud response plan, obtaining Audit Committee approval, wherever required;
- Risk Management Systems & framework;
- Board Evaluation Process and Procedures; ü Internal Control Systems and their Adequacy
- Code of Conduct for Directors and Senior Managerial Personnel

Familiarization Programme For Independent Directors :

The Independent Director is also explained in detail the compliances required from him/her under the Companies Act, SEBI (LODR) Regulations 2015 and other relevant regulations and his/her affirmation taken with respect to the same. With a view to familiarize him/her with the Company's operations, the independent

COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2022-23

Director is also given detailed presentations giving the organizational set up of the Company, the functioning of various divisions / departments, the Company's market share and the markets in which it operates, governance and internal control processes and other relevant information pertaining to the Company's business.

Continual familiarization modules: The Company will follow a structured orientation programme for the Independent Directors to understand and get updated on the business and operations of the Company on a continuous basis. The familiarization module shall be designed by the Company on the following lines: The Key Managerial Personnel (KMP) of the Company has review the Financial Performance, Budgeting, Planning, Statutory reporting including Internal Audit Reports, SEBI Audit Reports, compliance related certifications and also overall performance of the Business.

On an on-going basis, the Company, through its Whole time Director and the Senior Managerial Personnel, conducts programs / presentations to familiarize the Independent Directors with the strategy, operations and functions of the Company. Such programs / presentations provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, facilities and risk management and such other areas. Presentations are made regularly to the Board of Directors / Audit Committee (AC) (minutes of AC and other Board Committees are circulated to the Board), where Directors get an opportunity to interact with Executive Committee members and Business Heads.

Independent Directors have the freedom to interact with the Company's management.

During the year, following major areas / topics were covered under the familiarization program

The familiarization programmes conducted on regulatory updates of Amendments to Schedule III to the Companies Act, 2013, Companies (Auditors Report) Order, 2020, New regime on Related Party Transactions.(Total 4 Programmes)

COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2022-23

Total Four familiarization programmes were attended by the Independent directors during the year and have spent approximately Fifteen (15) hours

Details of the Independent Directors of the Company are as follows:

S.No	Name of Independent Director	No of Hours spent approximately	Dates of the programs held
1	CA. Vadlamani Venkata Subramanya Ravi	15	27.05.2022,12.08.2022,21.10.2022 and 13.02.2023
2	CS. Rallabandi Lakshmi Sarada	15	27.05.2022,12.08.2022,21.10.2022 and 13.02.2023
3	CA. Lakkaraju Shyam Prasad	15	27.05.2022,12.08.2022,21.10.2022 and 13.02.2023

COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2021-22

Legal Framework Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“the Listing Regulations”) requires a Company to familiarise its Independent Directors through various programmes about the Company, including the following: (a) nature of the industry in which the company operates; (b) business model of the company; (c) roles, rights, responsibilities of independent directors; and (d) any other relevant information.

Further, Regulation 46(2) of the Listing Regulations requires a Company to disseminate on its website the details of familiarization programmes imparted to Independent Directors including the following details:-

- (i) number of programmes attended by Independent Directors
- (ii) number of hours spent by Independent Directors in such programmes and other relevant details.



COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2021-22

The Company strongly believes that effective familiarization programme helps the Independent Directors, not only to have greater insight into Company's business but also contributes effectively in decision making at Board / Committee meetings.

The Company believes that, it is important that the Independent Directors are well versed with the business and related activities, including but not limited to the nature of industry, products, markets, operations, and its businesses, policies, regulatory aspects affecting the Company, etc. This is achieved through a structured familiarization plan. Certain programme activities are merged with the Board/Committee meetings to suit the convenience of Directors.

Also, individual programs are conducted separately, as and when required. Majority of the Independent Directors of the Company are associated with the company for more than 5 years and are well versed with the industry, business operations, policies/ practices of the Company and its subsidiaries.

The familiarization programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

Need for familiarization is also identified through Directors' performance evaluation process. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads (including those of key subsidiaries) are invited for group/one-on-one interaction with the Independent Directors.

The Company has a familiarization programme for the new directors which involves site visit, apprising about operations of the Company and its , internal policies and practices, regulatory framework etc.

Regular interactions are held between statutory and internal auditors and independent directors. Monthly / quarterly updates on relevant statutory, regulatory changes and landmark judicial pronouncements encompassing important laws are circulated to the Directors.

The Directors are also informed of important developments in the Company. The induction kit for new directors includes annual reports, memorandum and articles of association of the Company, Code of Conduct and other corporate governance policies, composition of various board committees along with their terms of reference etc. including guidance on the regulatory framework.

COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2021-22

During the year, following major areas / topics were covered under the familiarization program:

Topic	Topics	Delivered by
Business and Industry	Challenges and business environment of the company posed by the COVID	CA K.Satyanarayana,CFO
Business and Industry	Strengths & Opportunities and Risks and strategies to mitigate the risks posed by COVID	CS K.Srinivasa Rao
Finance & Law	Financial Planning and Tax Laws and New Opportunities	CA K.Satyanarayana,CFO
Legal and Regulatory Compliance	-Compliances with various applicable laws -New Circulars issued by the SEBI	CS NVS Nagaraju

Total Four familiarization programmes were attended by the Independent directors during the year and have spent approximately Fifteen (15) hours during the year as a part of familiarization program.

Details of the Independent Directors of the Company are as follows:

S.No	Name of Independent Director	No of Hours spent approximately	Dates of the programs held
1	CA. Vadlamani Venkata Subramanya Ravi	15	25.06.2021, 14.08.2021, 13.11.2021 and 12.02.2022
2	CS. Rallabandi Lakshmi Sarada	15	25.06.2021, 14.08.2021, 13.11.2021 and 12.02.2022
3	CA. Lakkaraju Shyam Prasad	15	25.06.2021, 14.08.2021, 13.11.2021 and 12.02.2022

COROMANDEL AGRO PRODUCTS AND OILS LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE
FINANCIAL YEAR 2021-22

Legal Framework Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“the Listing Regulations”) requires a Company to familiarise its Independent Directors through various programmes about the Company, including the following: (a) nature of the industry in which the company operates; (b) business model of the company; (c) roles, rights, responsibilities of independent directors; and (d) any other relevant information.

Further, Regulation 46(2) of the Listing Regulations requires a Company to disseminate on its website the details of familiarization programmes imparted to Independent Directors including the following details:-

- (i) number of programmes attended by Independent Directors
- (ii) number of hours spent by Independent Directors in such programmes
- (iii) and other relevant details.



COROMANDEL AGRO PRODUCTS AND OILS LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE

FINANCIAL YEAR 2020-21

The Company strongly believes that effective familiarization programme helps the Independent Directors, not only to have greater insight into Company's business but also contributes effectively in decision making at Board/Committee meetings.

The Company believes that, it is important that the Independent Directors are well versed with the business and related activities, including but not limited to the nature of industry, products, markets, operations, and its businesses, policies, regulatory aspects affecting the Company, etc. This is achieved through a structured familiarization plan. Certain programme activities are merged with the Board/Committee meetings to suit the convenience of Directors.

Also, individual programs are conducted separately, as and when required. Majority of the Independent Directors of the Company are associated with the company for more than 4 years and are well versed with the industry, business operations, policies/ practices of the Company and its subsidiaries.

The familiarization programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

Need for familiarization is also identified through Directors' performance evaluation process. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads (including those of key subsidiaries) are invited for group/one-on-one interaction with the Independent Directors.

The Company has a familiarization programme for the new directors which involves site visit, apprising about operations of the Company and its, internal policies and practices, regulatory framework etc.

Regular interactions are held between statutory and internal auditors and independent directors. Monthly / quarterly updates on relevant statutory, regulatory changes and landmark judicial pronouncements encompassing important laws are circulated to the Directors.

The Directors are also informed of important developments in the Company. The induction kit for new directors includes annual reports, memorandum and articles of association of the Company, Code of Conduct and other corporate governance policies,

composition of various board committees along with their terms of reference etc. including guidance on the regulatory framework.

During the year, following major areas / topics were covered under the familiarization program:

Area	Topics	Delivered by
Business and Industry	Mergers and Acquisitions	CFO
Accounts and Finance	Accounts and Finance in the new business environment	Financial Manager
Legal and Regulatory Compliance	-Compliances with various applicable laws -New Amendments to Companies act and Rules and regulations of SEBI	Company Secretary & Compliance Officer
Human Resources	Women in the organization and policies for protecting them	HR Head

Total Four familiarization programmes were attended by the Independent directors during the year and have spent approximately Twelve (12) hours during the year as a part of familiarization program.

Details of the Independent Directors of the Company are as follows:

S.No	Name of Independent Director	N of Hours	Dates of the programs held
1	CA. Vadlamani Venkata Subramanya Ravi	12	30.06.2020, 29.08.2020, 12.11.2020 and 11.02.2021
2	CS. Rallabandi Lakshmi Sarada	12	30.06.2020, 29.08.2020, 12.11.2020 and 11.02.2021
3	CA. Lakkaraju Shyam Prasad	12	30.06.2020, 29.08.2020, 12.11.2020 and 11.02.2021

Legal Framework Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“the Listing Regulations”) requires a Company to familiarise its Independent Directors through various programmes about the Company, including the following: (a) nature of the industry in which the company operates; (b) business model of the company; (c) roles, rights, responsibilities of independent directors; and (d) any other relevant information.

Further, Regulation 46(2) of the Listing Regulations requires a Company to disseminate on its website the details of familiarization programmes imparted to Independent Directors including the following details:-

- (i) number of programmes attended by Independent Directors
- (ii) number of hours spent by Independent Directors in such programmes and other relevant details.



COROMANDEL AGRO PRODUCTS AND OILS LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

FOR THE FINANCIAL YEAR 2019-20

The Company strongly believes that effective familiarization programme helps the Independent Directors, not only to have greater insight into Company's business but also contributes effectively in decision making at Board / Committee meetings.

The Company believes that, it is important that the Independent Directors are well versed with the business and related activities, including but not limited to the nature of industry, products, markets, operations, and its businesses, policies, regulatory aspects affecting the Company, etc. This is achieved through a structured familiarization plan. Certain programme activities are merged with the Board/Committee meetings to suit the convenience of Directors.

Also, individual programs are conducted separately, as and when required. Majority of the Independent Directors of the Company are associated with the company for more than 3 years and are well versed with the industry, business operations, policies/ practices of the Company and its subsidiaries.

The familiarization programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

Need for familiarization is also identified through Directors' performance evaluation process. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads (including those of key subsidiaries) are invited for group/one-on-one interaction with the Independent Directors.

The Company has a familiarization programme for the new directors which involves site visit, apprising about operations of the Company and its, internal policies and practices, regulatory framework etc.

Regular interactions are held between statutory and internal auditors and independent directors. Monthly / quarterly updates on relevant statutory, regulatory changes and landmark judicial pronouncements encompassing important laws are circulated to the Directors.

The Directors are also informed of important developments in the Company. The induction kit for new directors includes annual reports, memorandum and articles of association of the Company, Code of Conduct and other corporate governance policies, composition of various board committees along with their terms of reference etc. including guidance on the regulatory framework.

During the year, following major areas / topics were covered under the familiarization program:

Area	Topics	Delivered by
Accounts and Finance	Accounts and Finance in the new business environment	Financial Manager
Legal and Regulatory Compliance	-Compliances with various applicable laws -New Amendments to Companies act and Rules and regulations of SEBI	Company Secretary & Compliance Officer
Human Resources	Women in the organization and policies for protecting them	HR Head
Corporate Governance	Corporate Governance Framework: National & Global Perspectives • Board Governance & Dynamics • Board Effectiveness & Role of Independent Directors • Effective Decision making through Board Committees	CS K Srinivasa Rao

Total Four familiarization programmes were attended by the Independent directors during the year and have spent approximately Twelve (12) hours during the year as a part of familiarization program.

Details of the Independent Directors of the Company are as follows:

S.No	Name of Independent Director	N of Hours spent approximately	Dates of the programs
1	CA. Vadlamani Venkata Subramanya Ravi	12	23.05.2019, 13.08.2019, 13.11.2019 and 12.02.2020
2	CS. Rallabandi Lakshmi Sarada	12	23.05.2019, 13.08.2019, 13.11.2019 and 12.02.2020
3	CA. Lakkaraju Shyam Prasad	12	23.05.2019, 13.08.2019, 13.11.2019 and 12.02.2020

Legal Framework Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“the Listing Regulations”) requires a Company to familiarise its Independent Directors through various programmes about the Company, including the following: (a) nature of the industry in which the company operates; (b) business model of the company; (c) roles, rights, responsibilities of independent directors; and (d) any other relevant information.



COROMANDEL AGRO PRODUCTS AND OILS

LIMITED FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR THE FINANCIAL YEAR 2018-19

The Company strongly believes that effective familiarization programme helps the Independent Directors, not only to have greater insight into Company's business but also contributes effectively in decision making at Board / Committee meetings.

The Company believes that, it is important that the Independent Directors are well versed with the business and related activities, including but not limited to the nature of industry, products, markets, operations, and its businesses, policies, regulatory aspects affecting the Company, etc. This is achieved through a structured familiarization plan. Certain programme activities are merged with the Board/Committee meetings to suit the convenience of Directors.

Also, individual programs are conducted separately, as and when required. Majority of the Independent Directors of the Company are associated with the company for more than 3 years and are well versed with the industry, business operations, policies/ practices of the Company and its subsidiaries.

The familiarization programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

Need for familiarization is also identified through Directors' performance evaluation process. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads (including those of key subsidiaries) are invited for group/one-on-one interaction with the Independent Directors.

The Company has a familiarization programme for the new directors which involves site visit, apprising about operations of the Company and its, internal policies and practices, regulatory framework etc.

Regular interactions are held between statutory and internal auditors and independent directors. Monthly / quarterly updates on relevant statutory, regulatory changes and landmark judicial pronouncements encompassing important laws are circulated to the Directors.

The Directors are also informed of important developments in the Company. The induction kit for new directors includes annual reports, memorandum and articles of association of the Company, Code of Conduct and other corporate governance policies, composition of various board committees along with their terms of reference etc. including guidance on the regulatory framework.

During the year, following major areas / topics were covered under the familiarization program:

Area	Topics	Delivered by
Accounts and Finance	Accounts and Finance in the new business environment	Financial Manager
Legal and Regulatory Compliance	-Compliances with various applicable laws -New Amendments to Companies act and Rules and regulations of SEBI	Company Secretary & Compliance Officer
Human Resources	Women in the organization and policies for protecting them	HR Head
Corporate Governance	Corporate Governance Framework: National & Global Perspectives • Board Governance & Dynamics • Board Effectiveness & Role of Independent Directors • Effective Decision making through Board Committees	CS NVS Nagaraju

Total Four familiarization programmes were attended by the Independent directors during the year and have spent approximately Twelve (12) hours during the year as a part of familiarization program.

Details of the Independent Directors of the Company are as follows:

S.No	Name of Independent Director	N of Hours spent approximately	Dates of the programs
1	CA. Vadlamani Venkata Subramanya Ravi	12	28.05.2018, 14.08.2018 10.11.2018 and 14.02.2019
2	CS. Rallabandi Lakshmi Sarada	12	28.05.2018, 14.08.2018 10.11.2018 and 14.02.2019
3	CA. Lakkaraju Shyam Prasad	12	28.05.2018, 14.08.2018 10.11.2018 and 14.02.2019

Legal Framework Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“the Listing Regulations”) requires a Company to familiarise its Independent Directors through various programmes about the Company, including the following: (a) nature of the industry in which the company operates; (b) business model of the company; (c) roles, rights, responsibilities of independent directors; and (d) any other relevant information.

Further, Regulation 46(2) of the Listing Regulations requires a Company to disseminate on its website the details of familiarisation programmes imparted to Independent Directors including the following details:- (i) number of programmes attended by Independent Directors, (ii) number of hours spent by Independent Directors in such programmes (during the year and on a cumulative basis till date), and (iii) other relevant details.



COROMANDEL AGRO PRODUCTS AND OILS LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

FOR THE FINANCIAL YEAR 2017-18

The Company strongly believes that effective familiarization programme helps the Independent Directors, not only to have greater insight into Company's business but also contributes effectively in decision making at Board / Committee meetings.

The Company believes that, it is important that the Independent Directors are well versed with the business and related activities, including but not limited to the nature of industry, products, markets, operations, and its businesses, policies, regulatory aspects affecting the Company, etc. This is achieved through a structured familiarization plan. Certain programme activities are merged with the Board/Committee meetings to suit the convenience of Directors.

Also, individual programs are conducted separately, as and when required. Majority of the Independent Directors of the Company are associated with the company for more than 2 years and are well versed with the industry, business operations, policies/ practices of the Company and its subsidiaries.

The familiarization programme for Independent Directors is prepared in consultation with the Independent Directors and after making an assessment of the requirements.

Need for familiarization is also identified through Directors' performance evaluation process. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads (including those of key subsidiaries) are invited for group/one-on-one interaction with the Independent Directors.

The Company has a familiarization programme for the new directors which involves site visit, apprising about operations of the Company and its , internal policies and practices, regulatory framework etc.

Regular interactions are held between statutory and internal auditors and independent directors. Monthly / quarterly updates on relevant statutory, regulatory changes and landmark judicial pronouncements encompassing important laws are circulated to the Directors.

The Directors are also informed of important developments in the Company. The induction kit for new directors includes annual reports, memorandum and articles of association of the Company, Code of Conduct and other corporate governance policies, composition of various board committees along with their terms of reference etc. including guidance on the regulatory framework.

During the year, following major areas / topics were covered under the familiarization program:

Area	Topics	Delivered by
Business and Industry	Mergers and Acquisitions	CFO
Accounts and Finance	Accounts and Finance in the new business environment	Financial Manager
Legal and Regulatory Compliance	-Compliances with various applicable laws -New Amendments to Companies act and Rules and regulations of SEBI	Company Secretary & Compliance Officer
Human Resources	Women in the organization and policies for protecting them	Managing Director & HR Head
Corporate Governance	Corporate Governance Framework: National & Global Perspectives • Board Governance & Dynamics • Board Effectiveness & Role of Independent Directors • Effective Decision making through Board Committees	Company Secretary & Compliance Officer

Total Four familiarization programmes were attended by the Independent directors during the year and have spent approximately Twelve (12) hours during the year as a part of familiarization program.

Details of the Independent Directors of the Company are as follows:

S.No	Name of Independent Director	N of Hours spent approximately	Dates of the programs
1	CA. Vadlamani Venkata Subramanya Ravi	12	29.05.2017, 11.08.2017 13.11.2017 and 12.02.2018
2	CS. Rallabandi Lakshmi Sarada	12	29.05.2017, 11.08.2017 13.11.2017 and 12.02.2018
3	CA. Lakkaraju Shyam Prasad	12	29.05.2017, 11.08.2017 13.11.2017 and 12.02.2018

Legal Framework Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“the Listing Regulations”) requires a Company to familiarise its Independent Directors through various programmes about the Company, including the following: (a) nature of the industry in which the company operates; (b) business model of the company; (c) roles, rights, responsibilities of independent directors; and (d) any other relevant information.

